

Pediatric Sports-Fitness Special Interest Group Bylaws

SECTION ON PEDIATRICS AMERICAN PHYSICAL THERAPY ASSOCIATION

I. STRUCTURE

A. Name

The name of this organization shall be the Pediatric Sports-Fitness Special Interest Group (PS-FSIG) of the Section on Pediatrics of the American Physical Therapy Association (APTA).

B. Purpose

The purpose of the PS-FSIG shall be to provide a specific forum where individuals having a common interest in the child who participates in sports and fitness activities may meet, confer, and promote patient care through education, clinical practice, and research.

C. Objectives

1. Focus on three areas:
 - a. Prevention, examination, and intervention of impairments in the child who participates in sports
 - b. Training and fitness guidelines for the child who participates in sports
 - c. Training, fitness, and sports for the child with a disability who participates in sports
2. Enhance physical therapy management of the three focus areas, based upon a scientific foundation.
3. Provide a forum for the discussion of the three focus areas among physical therapists from the Section on Pediatrics, as well as other APTA sections.
4. Provide education and promote interaction relative to the three focus areas among members to provide:
 - a. standards for entry-level physical therapy education programs
 - b. standards for training guidelines, as well as terminology
 - c. standards for measurement protocols, as well as terminology relative to examination procedures
5. Provide a forum for interaction with other health care professionals who train and treat the child, with and without disabilities, who participates in sports and fitness activities.
6. Provide a network for enhancing communication between clinicians, academicians, and researchers in physical therapy interested in training guidelines for, as well as management of, disorders in the child, with and without disabilities, who participates in sports and fitness activities.

II. MEMBERSHIP

All members of the Section on Pediatrics are eligible to become SIG members. Interested Section members should contact the Executive Office to have their name placed on the PS-PSIG membership list. All APTA members are invited to attend PS-FSI meetings and functions. Participants who are not members of the PS-FSIG will not be permitted to vote in the SIG business meetings but are encouraged to contribute to the discussion.

III. MEETINGS

A. Annual Meetings

One business meeting and one educational meeting of the PS-FSIG shall be held annually at the Combined Sections Meeting (CSM). In addition, one conference call among the PS-FSIG Executive Committee members will be conducted annually.

B. Educational Meetings

Additional educational meetings may be held during the course of the calendar year provided the PS-FSIG has been charged or approved by the Section on Pediatrics.

C. Special Meetings

A special meeting *must* be called upon written petition of 50% of the PS-FSIG membership.

D. Quorum

A minimum of ten (10) PS-PSIG members shall constitute a quorum.

IV. FINANCE

A. Dues

No dues will be charged to PS-FSIG members.

B. Funding

Donations may be received. The SIG will request funding from the Section on Pediatrics through appropriate procedures for strategic planning.

C. Annual Report

The PS-FSIG will provide an annual report on their activities and financial status to the President and Executive Officer of the Section on Pediatrics. The report must be submitted according to Executive Office schedules for preparing CSM (Section on Pediatrics annual meeting) agendas and report distribution.

V. OFFICERS

A. Appointed Officers

The officers of the PS-FSIG will include:

1. Chair
2. Vice-Chair
3. Secretary

Officers will be appointed by the Section on Pediatrics President and the appointed SIG chair, in consultation with the Section Executive committee. Suggestions for PS-FSIG officers shall be submitted in writing to the PS-FSIG chair by a member of the PS-FSIG. Officers will each serve a 2-year term, **with an option for a second 2-year term**, effective at the close of CSM or until the

appointment of their successors. Only members of the PS-FSIG are eligible for appointment to office.

B. The PS-FSIG Executive Committee

The three appointed officers will comprise the PS-FSIG Executive Committee. The Executive Committee shall have full power and authority over the affairs of the PS-FSIG, except it shall be subject to specific orders of the Section on Pediatrics.

C. Vacancies

Any officer vacancies during the 2-year appointment will be filled upon recommendation of the PS-FSIG Executive Committee and appointment by the Section President.

VI. OFFICER DUTIES

A. Chair

1. Facilitates all meetings of the PS-FSIG.
2. Attends Section on Pediatrics Business Meetings, and Board of Directors Meetings whenever possible or when requested at CSM or sends designee.
3. Represents PS-FSIG at Section on Pediatrics meetings regarding PS-FSIG activities as required by the Section on Pediatrics Board of Directors.
4. Provides one (1) written report per year for CSM.
5. Submits brief information relative to PS-FSIG functions and activities to the Executive Officer and Publications Chair for publication in the Section's newsletter.
6. Delegates tasks as necessary.
7. Serves as a liaison to other Sections and organizations on issues dealing with the child who participates in sports and fitness activities with approval of the Section's Executive Committee.
8. Serves as a resource for information on the child who participates in sports and fitness activities to the Section on Pediatrics.

B. Vice-Chair

1. Maintains a complete and accurate financial record of the PS-FSIG.
2. Prepares annual budget and coordinates all other funding matters with the President or assigned Executive Committee member liaison of the Section on Pediatrics. Budget is to be submitted no later than 2 months prior to the Section's strategic planning meeting.
3. Coordinates with the Program C chair of the Section on Pediatrics for PS-FSIG programming based on suggestions by the PS-FSIG participants.
4. Serves as Chair in the Chair's absence.

C. Secretary

1. Records, or provides for recording of, the PS-FSIG minutes which will be typed and distributed to the PS-FSIG Executive Committee and the Section on Pediatrics Board of Directors.
2. Maintains all written records of the PS-FSIG with copies sent to the Section's Executive Office.
3. Maintains PS-FSIG membership record with copies sent to the Section's Executive Office.
4. Submits minutes to the SIG chair, who summarizes them for publication in the newsletter or annual report as appropriate.

VII. AMENDMENTS OF BYLAWS

These bylaws may be changed, subject to approval of the Board of Directors of the Section on Pediatrics, by a two-thirds vote of the Section members present at the annual PS-FSIG business meeting at CSM, a quorum being present, provided that the Section members have been notified of the proposed change(s) in writing 30 days prior to the meeting.

VIII. VOLUNTARY DISSOLUTION

The PS-FSIG may be dissolved by a two-thirds vote of the PS-FSIG members present at any annual business meeting of the Section on Pediatrics, a quorum being present, providing that notice has been published in the Section's newsletter at least 30 days prior to the meeting.

IX. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the PS-FSIG in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the PS-FSIG may adopt.