

## Section on Pediatrics

### Grant Review Criteria and Instructions

The Section on Pediatrics (SOP) Research Committee reviews, ranks, and awards research grants based on merit and scientific contributions to the field of pediatric physical therapy. Each grant is reviewed by one primary and two secondary reviewers. The secondary reviewers assess the merit of the study and are unaware of the names of the investigator(s) and the facility where the study is being conducted. The primary reviewer rates the study and qualifications of the project personnel and facility support for them.

**Instructions to reviewers:** Please rate each proposal using the point distribution in the table below. Note the maximum score awarded by the primary reviewer is 100 points (including project staff) and each secondary reviewer's maximum score is 90 points (excluding project staff).

*Secondary reviewers:* In addition to rating each component of the proposal, provide feedback for the investigator on the following form. Feedback should be constructive and helpful. If you have comments you want to share only with the primary reviewer, please make those comments in the space indicated on the form. The rest of your review will be sent to the investigator. When you have completed your review, send the feedback and the table to the primary reviewer.

*Primary reviewers:* Your job is to review the proposal and provide feedback to the investigator that is a synthesis of your impressions and those of the secondary reviewers. You do not need to repeat what the secondary reviewers have said, but summarize the major feedback with your own and reconcile any discrepancies among comments. Synthesize the rankings and compile a rank order list of proposals, with the most highly rated project at the top. Send the secondary reviews, your feedback, and the rankings to the research committee chair and the Section on Pediatrics office at APTA.

Criteria	Points Possible	Points
<b>Specific Aims, Background and Significance</b>	25	
Including preliminary studies, if applicable		
<b>Research Design and Methods</b>	50	
Participants (appropriate and adequate sample size)		
Instrumentation, materials, and measurement		
Procedures		
Data analysis		
Human subjects approval		
Timeline for study		
<b>Dissemination of Results</b>	5	
<b>Budget Information</b>	10	
Budget		
Budget justification		
<b>Project Personnel/ <i>primary reviewer ONLY</i></b>	10	

<b>Total Points Possible</b>	<b>100/90</b>	
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Section on Pediatrics  
Clinical Research Grant Proposal Review

Proposal title:

Date of review:

Recommendation for funding:

**Proposal Review**

1. Specific aims of the study
2. Background and significance
3. Preliminary studies (if applicable)
4. Research design and methods (participants - appropriate and adequate sample size; instrumentation, materials, and measurement; procedures; data analysis; human subjects approval; timeline for study)
5. Dissemination of results
6. Budget information
7. Project personnel (primary reviewer only)

Confidential comments for primary reviewer, grants subcommittee chair, or research committee chair (will be deleted before sending feedback to investigator):
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